

YMCA CAMP COFFMAN

Physical Address: 4072 Camp Coffman Road, Cranberry, PA 16319

Mailing Address: Oil City YMCA, 7 Petroleum Street, Oil City, PA 16301

814-677-3000

www.oilcityymca.org



RENTAL AGREEMENT

Events to be held at YMCA Camp Coffman facilities are subject to all limits of the law. The Oil City YMCA is committed to a safe, healthy and productive environment. Events held at YMCA Camp Coffman are subject to the following terms and conditions:

1. **RENTAL POLICY:** Rentals must be left in the same condition as found.
2. **ALCOHOL POLICY:** The Oil City YMCA permits alcohol on YMCA Camp Coffman grounds only during "full camp" rentals.
3. **DINING HALL POLICY:**
 - A. White chairs are not to be moved or relocated.
 - B. No nails, tacks, push pins or tape on the walls or into the woodwork in the Dining Hall.
 - C. All indoor areas are tobacco and pet-free.
4. **PAYMENT POLICY:**
 - A. **A deposit of 50% of the total is due at the time of booking.** This is considered a down payment for the total cost of the event and is not refundable.
 - B. **Full payment is due 90 days prior to the event** and is not refundable in the event of a cancellation.
 - C. A security deposit will not be required, however, you will be financially responsible for damages caused by you or your guests.
5. **CABIN POLICY:**
 - A. Pets are not permitted inside the cabins due to allergy concerns of future guests.
 - B. Additional fees will be assessed for guests exceeding the sleeping limits of the cabin.

We reserve the right to terminate the rental at any time, due to violation of the policies or the YMCA values.

RENTAL DATE(S) _____

Printed Name of Responsible Party

Signature of Responsible Party

Date

Phone Number

Address

Thomas K. Spence, CEO

Date